



Cefnogir gan Gronfa Gwirfoddoli yr WCVA yng Nghymru  
Supported under WCVA's Volunteering in Wales Fund



Cefnogaeth a chyfeillgarwch i deuluoedd  
Support and friendship for families

### Volunteer Application Form

Sir Fynwy – Monmouthshire

If you have difficulty completing this form, please ask the Home-Start manager Pam for assistance. We are committed to safe recruitment practice as an important part of safeguarding and protecting children and adults in need.

|   |  |                               |  |
|---|--|-------------------------------|--|
| <b>Name</b>   |  |                               |  |
| <b>Address including postcode</b>   |  |                               |  |
| <b>If you have been at this address less than two years, please give previous address</b>   |  |                               |  |
| <b>Home telephone no:</b>   |  | <b>Work/Mob telephone no:</b> |  |
| <b>Date of birth:</b>   |  | <b>Email:</b>                 |  |
| <p><b>REFERENCES: On the following page, please give the name and address of two referees (not a relative) that you have known for a minimum of 2 years who may be contacted by Home-Start. Please supply email addresses if at all possible.</b></p> |  |                               |  |
| <b>Referee 1</b>  |  | <b>Referee 2</b>              |  |
| <b>Name:</b>  |  | <b>Name:</b>                  |  |
| <b>Address:</b>   |  | <b>Address:</b>               |  |
| <b>Email:</b>   |  | <b>Email:</b>                 |  |

|  |  |  |               |
|--|--|--|---------------|
| <b>Languages spoken</b><br><b>Do you speak any additional languages (including sign language).</b>   |  |  |               |
| <b>What is the maximum time you could offer to Home-Start as a volunteer on a regular weekly basis?</b><br><b>Suggested 2-3 hours per week – have you any commitments which could affect your work with Home-Start e.g. part time work</b> |  |  |               |
| <b>What type of transport would you use?</b>   |  | <b>If car - do you have a current clean driving licence?</b> | <b>Yes/No</b> |
| <b>Please give information about your own parenting experience: e.g. are you a parent/step parent/foster carer. Please give ages of children.</b>  |  |  |               |
| <b>What did/do you find most enjoyable about parenting?</b>  |  |  |               |
| <b>What did/do you find challenging?</b>   |  |  |               |
| <b>What are your hobbies and leisure interests?</b>  |  |  |               |

**Have you any skills or personal experiences which may be relevant to your work as a volunteer for Home-Start? e.g. budgeting, cooking, listening**

**How did you hear of Home-Start?**

**Why would you like to become a Home-Start volunteer?**

**Is there any other information you would like to add?**

## Application Form for Volunteers (Wales)

Home-Start Monmouthshire is committed to safe recruitment practice as an important part of safeguarding and protecting children and vulnerable adults

**As volunteers you are in a privileged position visiting families in their own homes and have contact with young children, Home-Start has a responsibility to ensure that no one becomes a volunteer who would misuse this trust. Therefore, it is essential that you complete and sign this form.**

**The Disclosure Barring Service has a virtual guide which provides a simple and clear explanation of the disclosure application process.**

| Name:   |        |
|---|--------|
| Have you had any personal contact with Social Services/Social Work Department or NSPCC/Children 1 <sup>st</sup> in connection with children in your care? Have any of your children been subject to a child protection, children in need plan or a Joint Assessment Family Framework (JAFF) Or a Common Assessment Framework (CAF)? | Yes/No |
| Do you consider yourself to have a disability or health condition and if so what adjustments could Home-Start provide to enable you to volunteer?   | Yes/No |
| Have you ever been dismissed from any paid or voluntary work?   | Yes/No |
| Have you ever been arrested or had contact with the police for any type of criminal offence?  | Yes/No |
| Are there any matters outstanding which may lead to a criminal prosecution?   | Yes/No |
| I know of no reason why I would be unsuitable to be a Home-Start Volunteer. I will report any changes in my circumstances which may affect my role.   | Yes/No |
|   |        |

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I give permission for Home-Start Monmouthshire, to carry out a DBS (Disclosure Barring Service) check at enhanced level with the appropriate agency. I understand that my National Insurance number, passport and/or drivers licence may be required for identification purposes.

I understand that Home-Start may hold personal information about me in paper records and on their computer, including sensitive information such as age, race, sex and disabilities that they will use for their monitoring purposes. I agree to them holding this information and understand that it may be shared with Home-Start UK for Quality Assurance purposes.

I understand that I may ask to see my records at any time.

Signed\_\_\_\_\_

Date:\_\_\_\_\_

**Please return the completed application form to : Pam Lloyd at**

**Home-Start Monmouthshire, Bridges Community Centre, Drybridge Park, Wonastow Road, Monmouth, NP25 5AS.**

As you will be completing an Enhanced Disclosure Form, detail of any criminal convictions or cautions found will be passed onto Home-Start Monmouthshire. Therefore it is important that you highlight any issue we need to be aware of on your application form.

If something is highlighted on your disclosure we will discuss this with you in confidence. Following the meeting a decision will be made whether we can proceed with your application.

If you have any concerns please discuss this further with Pam Lloyd, (Scheme Manager).

## Application Form for Volunteers (Wales)

Home-Start Monmouthshire is committed to safe recruitment practice as an important part of safeguarding and protecting children and vulnerable adults

We would like to get a picture of your experience to date, in the first box please give us details of any paid employment, in the second box details of any voluntary or unpaid work and in the third box details of gaps in employment with reasons e.g. career break to look after children of other dependants, travelling, training or education.

**Please tell us about any paid employment, starting with most recent.**

| Employer | Job title | From | To | Brief description of duties | Reason for leaving |
|----------|-----------|------|----|-----------------------------|--------------------|
|          |           |      |    |                             |                    |
|          |           |      |    |                             |                    |
|          |           |      |    |                             |                    |
|          |           |      |    |                             |                    |

**Please tell us about any voluntary or unpaid work, starting with most recent**

| Employer | Job title | From | To | Brief description of duties | Reason for leaving |
|----------|-----------|------|----|-----------------------------|--------------------|
|          |           |      |    |                             |                    |
|          |           |      |    |                             |                    |
|          |           |      |    |                             |                    |

**Please tell us about any gaps in your employment history, starting with most recent.**

| From | To | Reason |
|------|----|--------|
|      |    |        |
|      |    |        |
|      |    |        |

## Application form for volunteers

### Monitoring Information

| <b>Asian or Asian British</b>                                    | <b>Black or Black British</b>                                  | <b>White</b>   |
|--|--|--|
| Indian <input style="margin-left: 100px;" type="checkbox"/>      | Caribbean <input style="margin-left: 100px;" type="checkbox"/> | British <input style="margin-left: 100px;" type="checkbox"/> |
| Pakistani <input style="margin-left: 100px;" type="checkbox"/>   | African <input style="margin-left: 100px;" type="checkbox"/>   | Irish <input style="margin-left: 100px;" type="checkbox"/>   |
| Bangladeshi <input style="margin-left: 100px;" type="checkbox"/> | Any other Black  | Any other white  |
| Any other Asian background                                       | Black background. Please                                       | background Please  |
| Please specify_____  | specify_____   | specify_____   |
| <b>Chinese or other ethnic group</b>                             | <b>Mixed</b>   |  |
| Chinese <input style="margin-left: 100px;" type="checkbox"/>     | Any mixed background please specify                            |  |
| Other <input style="margin-left: 100px;" type="checkbox"/>       | _____  |  |
| Male <input style="margin-left: 100px;" type="checkbox"/>        |  |  |
| Female <input style="margin-left: 100px;" type="checkbox"/>      |  |  |
| Transgender <input style="margin-left: 100px;" type="checkbox"/> |  |  |